

West Virginia I/DD Waiver Quality Improvement Advisory Council Meeting Minutes		April 13, 2022 11:00am-1:05pm Zoom Meeting
Voting Members Present:		
<input type="checkbox"/> CHAIR Ashley Skeens Provider Term exp: 9/30/2022	<input checked="" type="checkbox"/> Renee Chapman Program M/F Term exp: 9/30/22	
<input checked="" type="checkbox"/> Marilyn Nichols Wolfingbarger Program M/F Term exp: 6/30/24	<input checked="" type="checkbox"/> Tracy Bowman Program M/F Term exp: 6/30/24	
<input checked="" type="checkbox"/> Michael Hite Program M/F Term exp: 3/31/2025	<input type="checkbox"/> Ashley Skeens Provider Term exp: 9/30/22	
<input checked="" type="checkbox"/> Christine Dickson Provider Term exp: 6/30/24	<input checked="" type="checkbox"/> Jason Bowlick Provider Term exp: 6/30/24	
<input checked="" type="checkbox"/> Brad Blackburn Provider Term exp: 6/30/24	<input checked="" type="checkbox"/> Charity Register Provider Term exp: 6/30/24	
<input checked="" type="checkbox"/> Mary Lea Wilson Stakeholder Term exp: 9/30/22	<input type="checkbox"/> Stefanie Caldwell Stakeholder Term exp: 9/30/22	
<input type="checkbox"/> Laura White Stakeholder Term exp: 12/31/21	<input checked="" type="checkbox"/> Adam Stevenson Stakeholder Term exp: 3/31/25	
Ancillary Members Present:		
<input type="checkbox"/> Erika Hastings Term exp: 6/30/22	<input checked="" type="checkbox"/> Christi Hamilton Term Expires: 3/31/23	<input checked="" type="checkbox"/> Jason Jones Term Expires: 3/31/23
Other Representatives Present:		
<input type="checkbox"/> Michele Mount WVU CED SFCP Prg. Mgr.	<input type="checkbox"/> Susan Given DRWV	<input checked="" type="checkbox"/> Taniua Hardy DRWV
<input type="checkbox"/> Steve Wiseman DD Council	<input type="checkbox"/> Linda Higgs DD Council	<input checked="" type="checkbox"/> Lisa Purkey PPL
<input checked="" type="checkbox"/> Stacy Broce BMS	<input type="checkbox"/> Randy Hill BMS	<input type="checkbox"/> Nasim Molavi PPL
<input type="checkbox"/> Laura Barno BCF	<input checked="" type="checkbox"/> Kara Young KEPRO	<input checked="" type="checkbox"/> Steve Brady BBH
<input type="checkbox"/> Emily Proctor KEPRO	<input type="checkbox"/> Tina Maher OHFLAC	<input checked="" type="checkbox"/> Carissa Davis Olmstead Coordinator
<input checked="" type="checkbox"/> Josh Ruppert KEPRO	<input type="checkbox"/> April Goebel KEPRO	<input checked="" type="checkbox"/> Lori Tyson BMS
<input checked="" type="checkbox"/> Ashley Quinn KEPRO	<input type="checkbox"/> Courtney Brown KEPRO	<input checked="" type="checkbox"/>
Public Present:		

MINUTES

Agenda Item	Welcome	Presenter	Richard Covert Council Chair
Discussion and Conclusions:			
<ul style="list-style-type: none"> Ashley Quinn (KEPRO), standing in for Ashley Skeens (Chair), called to order Review of January 2022 Meeting Minutes <ol style="list-style-type: none"> Mary Lea Wilson moved to approve Michael Hite seconded Minutes approved by majority vote 			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	Membership Status Update	Presenter	Kara Young KEPRO
Discussion and Conclusions:			
<u>Applicants:</u> <ul style="list-style-type: none"> Craig Kelley – LINX No openings currently 			
<u>Upcoming Vacancies:</u> <ul style="list-style-type: none"> Ashley Skeens (Chair/Provider position) September 2022 Renee Chapman (Sub-Committee Chair/Program Member/Family position) September 2022 Mary Lea Wilson (General Stakeholder) September 2022 Stefanie Caldwell (General Stakeholder) September 2022 Jason Jones interested in open Provider position 			
<u>Elections:</u> <ul style="list-style-type: none"> Will hold elections in July 2022 Jason Bowlick nominated Co-Chair; 1st – Jason Jones, 2nd – Michael Hite Brad Blackburn potentially interested in Chair 			
<u>Introductions:</u> All attendees introduced themselves			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	General Program Updates	Presenter	Stacy Broce BMS
Discussion and Conclusions:			
<u>Presentation of Mortality Report</u>			

- Thirty-one deaths occurred for whom information has been received since the last meeting. Death Certificates continue to be a problem to obtain. Four deaths were noted due to COVID-19 and related complications and/or factors. Following is the data on the remaining twenty-seven:
 1. Age 61, natural death at home
 2. Age 14, natural death at home
 3. Age 67, natural death at home
 4. Age 24, natural death at home
 5. Age 44, natural death at hospital
 6. Age 60, natural death at hospice
 7. Age 29, natural death at home
 8. Age 58, natural death at home
 9. Age 58, natural death at home
 10. Age 32, natural death at home
 11. Age 69, natural death at hospital
 12. Age 56, natural death at hospital
 13. Age 55, natural death at hospital
 14. Age 50, natural death at hospital
 15. Age 21, natural death at hospital
 16. Age 69, natural death at hospice
 17. Age 36, natural death at home
 18. Age 43, natural death at hospital
 19. Age 71, natural death at hospital
 20. Age 70, natural death at ER
 21. Age 54, natural death at hospital
 22. Age 64, natural death at hospital
 23. Age 44, natural death at home
 24. Age 104, natural death at home
 25. Age 58, natural death at home
 26. Age 40, natural death at hospice
 27. Age 34, natural death at hospital

Action Items	Person Responsible	Deadline
None		

Agenda Item	Program Policy Clarifications & Updates	Presenter	Josh Ruppert KEPRO
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Josh Ruppert presented on End of Service Year DD12s • WVU Health Science Center survey sent to providers for completion • CHAPs survey sent to members/families 			

- IMS – there was an outage near the beginning of the year (1/17 – 1/21/2022). Included a policy clarification to cover if there are ever system outages so providers know what to expect
- OHFLACs guidance related to medication errors.
- OHFALC COVID-19 expectations: Continue to follow guidance from state and local governments on precautions, as well as CDC guidance. OHFLAC continues to stress maintenance of documentation on member health and safety, as well as for agency policy to follow CDC guidelines at least minimally. Providers can proactively contact OHFLAC if there are any specific situations, they would need to receive guidance on.
- DD12s – extension on eligibility during Appendix K. Providers will not be required to submit eligibility extension requests monthly for the duration of Appendix K.
- WV Cares extended provisional timeline for employees to work from 60 days to 90 days. Current extension through June 30th of 2022.
- New review tool did not go into effect on January 1, 2022. Received feedback and plan for an effective date of 7/1/2022.
- Provided updates on temporary and permanent IDD service rate increases. Temporary ARPA increases ended April 1, 2022 for residential providers. Day service providers will continue receiving the temporary 50% increase until the BMS decides to end Appendix K measures. Direct-care and day services will have a permanent 5% increase as of 4/1/2022.

Action Items	Person Responsible	Deadline
None		

Agenda Item	Specialized Family Care Program	Presenter	Michele Mount
Discussion and Conclusions:			
<u>To follow-up in July from January meeting:</u>			
<ul style="list-style-type: none"> • The SFC Manual has been revised and will be uploaded to the DHHR website in the next few weeks • A list is being compiled to identify the impact of CoVID-19 on the program • Family Based Care Specialists are conducting home visits at their discretion • Provider online training being placed on SOLE through WVU; this will be operational over the next three to four months 			
<u>Placement:</u>			
<ul style="list-style-type: none"> • 176 full time placements (11 open beds) • 18 referrals in the past three months 			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	General Updates	Presenter	April Goebel KEPRO
Discussion and Conclusions:			
<ul style="list-style-type: none"> • There are new providers being added; most are Case Management only agencies but one full-service agency has been licensed • Reviews continue to be conducted mostly remotely • Westbrook Crisis Ribbon Cutting Ceremony 4/19/2022 • Gainwell has resources for providers who accept Medicaid <p><u>Kara Young presented on ISS/GH review team:</u></p> <ul style="list-style-type: none"> • Six reviews have been completed • 1400 I/DD members in ISS/GH settings across approximately 60 agencies • 730 total ISS homes: 200 x1, 600 x2, > 400 x3, 98 Group Home, 20 ISSx1 Personal Options • Need reliable Incident Management System process 			
Action Items		Person Responsible	Deadline
None			

Agenda Item	2022 Goals Discussion	Presenter	Kara Young KEPRO Group
Discussion and Conclusions:			
<p>Goals for 2022:</p> <ul style="list-style-type: none"> • Unsafe Environments subcommittee: <ol style="list-style-type: none"> 1. Ashley Quinn presented information in lieu of Ashley Skeens (sent to distribution list) • CoVID-19 subcommittee: <ol style="list-style-type: none"> 1. Jason Bowlick presented information (sent to distribution list) • Fall Risk subcommittee: <ol style="list-style-type: none"> 1. Presentation of PowerPoint by Adam Stevenson (sent to distribution list) 			
Action Items		Person Responsible	Deadline
None			

Agenda Item	Disability Rights of WV	Presenter	Tania Hardy
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Continuing with Representative Payee reviews • Those with questions can reach out to DRoWV and they will work with Social Security • Office is moving from Charleston to Cross Lanes 			
Action Items		Person Responsible	Deadline
None			

Agenda Item	Public Comment	Presenter	Public
Discussion and Conclusions:			
None			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	Adjournment	Presenter	Richard Covert Council Chair
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Mary Lea Wilson moved to adjourn the meeting • Taniua Hardy seconded • The meeting was adjourned at 12:30pm with the line staying open and monitored by KEPRO and BMS for public comment • The next meeting will be conducted Wednesday, July 13, 2022 either at the Bureau of Senior Services office or remotely depending upon the state of health emergency 			
Meeting Minutes Submitted by: Ashley Quinn, April 13, 2022			