

<b>West Virginia I/DD Waiver Quality Improvement Advisory Council Meeting Minutes</b>		October 12, 2022 11:00am-1:00pm Zoom Meeting
<b>Voting Members Present:</b>		
<input checked="" type="checkbox"/> CHAIR Adam Stevenson Stakeholder <i>Term exp: 3/31/25</i>	<input checked="" type="checkbox"/> Clyde Delmer Davis Program M/F <i>Term exp: 9/30/25</i>	
<input checked="" type="checkbox"/> CO-CHAIR Jason Bowlick Provider <i>Term exp: 6/30/24</i>	<input checked="" type="checkbox"/> Tracy Bowman Program M/F <i>Term exp: 6/30/24</i>	
<input type="checkbox"/> Michael Hite Program M/F <i>Term exp: 3/31/2025</i>	<input checked="" type="checkbox"/> Marilyn Nichols Wolfingbarger Program M/F <i>Term exp: 6/30/24</i>	
<input checked="" type="checkbox"/> Christine Dickson Provider <i>Term exp: 6/30/24</i>	<input checked="" type="checkbox"/> Becky Frampton Program M/F <i>Term exp: 9/30/2025</i>	
<input checked="" type="checkbox"/> Brad Blackburn Provider <i>Term exp: 6/30/24</i>	<input type="checkbox"/>	
<input type="checkbox"/> Charity Register Provider <i>Term exp: 6/30/24</i>	<input type="checkbox"/>	
<input checked="" type="checkbox"/> Jason Jones Provider <i>Term exp: 9/30/25</i>		
<b>Ancillary Members Present:</b>		
<input checked="" type="checkbox"/> Ashley Skeens <i>Term exp: 9/30/23</i>	<input checked="" type="checkbox"/> Christi Hamilton <i>Term Expires: 3/31/23</i>	<input type="checkbox"/>
<b>Other Representatives Present:</b>		
<input checked="" type="checkbox"/> Michele Mount WVU CED SFCP Prg. Mgr.	<input type="checkbox"/> Susan Given DRWV	<input type="checkbox"/> Taniua Hardy DRWV
<input type="checkbox"/> Steve Wiseman DD Council	<input type="checkbox"/> Linda Higgs DD Council	<input checked="" type="checkbox"/> Lisa Purkey PPL
<input checked="" type="checkbox"/> Stacy Broce BMS	<input type="checkbox"/> Randy Hill BMS	<input checked="" type="checkbox"/> Nasim Molavi PPL
<input type="checkbox"/> Laura Barno BCF	<input checked="" type="checkbox"/> Kara Young KEPRO	<input checked="" type="checkbox"/> Steve Brady BBH
<input type="checkbox"/> Emily Proctor KEPRO	<input type="checkbox"/> Jim Patterson OHFLAC	<input checked="" type="checkbox"/> Carissa Davis Olmstead Coordinator
<input checked="" type="checkbox"/> Josh Ruppert KEPRO	<input type="checkbox"/> April Goebel KEPRO	<input checked="" type="checkbox"/> Lori Tyson BMS
<input checked="" type="checkbox"/> Ashley Quinn KEPRO	<input checked="" type="checkbox"/> Courtney Brown KEPRO	<input type="checkbox"/> Rebecca Jennings OHFLAC
<input type="checkbox"/> Lia Billings DRWV		
<b>Public Present:</b>		
Emily Bays		

## MINUTES

Agenda Item	Welcome	Presenter	Adam Stephenson Council Chair
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>• Adam Stephenson (Chair), called to order</li> <li>• Review of July 2022 Meeting Minutes               <ol style="list-style-type: none"> <li>1. Michele Mount moved to approve</li> <li>2. Brad Blackburn seconded</li> <li>3. Minutes approved by majority vote</li> </ol> </li> </ul>			
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
None			

Agenda Item	Membership Status Update	Presenter	Courtney Brown KEPRO
<b>Discussion and Conclusions:</b>			
<u>Applicants:</u> <ul style="list-style-type: none"> <li>• Gillian McCarty</li> <li>• Mary Lea Wilson</li> </ul>			
<u>Vacancies:</u> <ul style="list-style-type: none"> <li>• General Stakeholder</li> <li>• General Stakeholder</li> <li>• Ancillary</li> </ul>			
<u>Elections:</u> <ul style="list-style-type: none"> <li>• Will hold elections prior to January 2023 meeting. Any nominations or applications should be sent to <a href="mailto:coubrown@kepro.com">coubrown@kepro.com</a>.</li> </ul>			
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
None			

Agenda Item	General Program Updates	Presenter	Stacy Broce BMS
<b>Discussion and Conclusions:</b>			
Stacy reported that BMS continues to meet with Wellsky to develop a new IMS system.			
<u>Presentation of Mortality Report</u>			
<ul style="list-style-type: none"> <li>• Twenty deaths occurred for whom information has been received since the last meeting. Death Certificates continue to be a problem to obtain, and some deaths</li> </ul>			

go back to October 2021. Most were marked as natural deaths. 15 were natural family, 1 out of state, and 4 ISS settings.		
Action Items	Person Responsible	Deadline
None		

Agenda Item	Provider Reviews	Presenter	Ashley Quinn KEPRO
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>• Provider reviews will return in person effective 1/1/23.</li> <li>• There have been issues with CFCM transfer meetings.</li> <li>• CFCM trainings will be occurring throughout October, November, and December.</li> <li>• The quality of CM documentation has declined since COVID.</li> <li>• The IPP is being updated to include HCBS policy and to include this within the IPP.</li> </ul>			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	Program Policy Clarifications & Updates	Presenter	Josh Ruppert KEPRO
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>• Recapped the 10/6/22 PC conference call.</li> <li>• During the Quarterly Provider meeting, those attending received Narcan training.</li> <li>• A Telehealth survey has been sent out to providers.</li> <li>• A CM Infor Series was conducted on crisis plans.</li> <li>• The next Quarterly provider meeting is scheduled for 11/3/22.</li> <li>• The Public Health Emergency (PHE) is expected to be extended an additional 90 days.</li> <li>• There is a new way to report on the MEL. There are currently 246 enrolled, 46 have received their letters, and currently 200 on the waitlist.</li> <li>• The DD-2 has been updated and sent to providers.</li> <li>• The Member Controlled Setting Assessment is required to be completed by the SSFs during annual assessments for all HCBS settings.</li> <li>• The new policy rates form has been sent to providers.</li> <li>• CFCM will go into effect on 1/1/2023 for 1/1/2023 anchor dates.</li> <li>• Provided FAQ updates.</li> </ul>			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	PPL	Presenter	Nasim Molavi	
<b>Discussion and Conclusions:</b>				
<ul style="list-style-type: none"> <li>• Nasim announced that during the CFCM training she asked that it be announced that not all members are an appropriate candidate for Personal Options.</li> <li>• <u>Steve Brady suggested a sub-committee be formed to discuss this.</u> <ol style="list-style-type: none"> <li>1. Steve Brady moved to create subcommittee.</li> <li>2. Jason Bowlick seconded the motion.</li> </ol> </li> </ul> <p>Adam Stephenson will be emailing the council to ask for volunteers for the subcommittee. The sub committee will plan to meet regarding this matter prior to the next QIA Council meeting.</p>				
<b>Action Items</b>		<b>Person Responsible</b>		<b>Deadline</b>
None				

Agenda Item	Specialized Family Care Program	Presenter	Michele Mount
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>• There are currently 52 child and 37 adult referrals.</li> <li>• 2 adoptions occurred last year and there are currently 5 in process.</li> </ul> Bed Count: 12 total available. <ul style="list-style-type: none"> <li>• 8 adult</li> <li>• 1 child</li> <li>• 3 adult or child.</li> </ul>			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	OHFLAC	Presenter	Jim Patterson Rebecca Jennings
<b>Discussion and Conclusions:</b>			
OHFLAC did not attend this meeting.			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	Disability Rights of WV	Presenter	Lia Billings
<b>Discussion and Conclusions:</b>			
DRWV did not attend this meeting.			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	Grants	Presenter	Steve Brady
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>• Westbrook will be opening their new CRU in a few weeks.</li> <li>• Unmet Needs: working on getting this changed to include residential. As of 7/1/22 the IDT has to physically sign all applications.</li> <li>• The 30<sup>th</sup> annual Families Conference is scheduled for Veteran's Day weekend. It's at Pipestem Resort this year and the registration roster is full.</li> </ul>			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	ISS/GH Reviews	Presenter	Kara Young KEPRO
<b>Discussion and Conclusions:</b>			
<ul style="list-style-type: none"> <li>• Provided recap of the current residential settings 730 total ISS/GH settings 253 x1 settings 315 x2 settings 126 x3 settings 32 GH settings (98 members) 20 x1 PO settings</li> <li>• The ISS/GH HCBS review tool is not shared with providers. All information is listed in policy.</li> <li>• In April 2022 low risks were identified. IMS issues: follow up is not being completed and the types on incidents are not being entered correctly. IPPS/Crisis Plan: Not being kept in the homes and aren't readily available for staff to access.</li> </ul>			
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>	
None			

Agenda Item	Public Comment	Presenter	Public
<b>Discussion and Conclusions:</b>			
None			
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>	
None			

Agenda Item	Discussion/Adjournment	Presenter	Adam Stephenson Council Chair
<b>Discussion and Conclusions:</b>			
<p>Motion to Adjourn by Jason Jones Seconded by Clyde Delmer Davis</p> <p>Meeting adjourned at 12:56pm.</p> <p>The line remained open until 1:00pm.</p>			
<b>Meeting Minutes Submitted by: Courtney Brown, October 12, 2022</b>			